 TOWN OF EAGLE LAKE

**BOARD OF SELECTMEN’S MEETING**

**March 16, 2022**

1. The meeting was called to order by Board Chair, Arthur Carroll at5:32 P.M.

The Board members present included: Arthur Carroll, Wendy Dube, Brian Devoe and

Raymond Saucier. Jennifer Dube was present via Zoom.

Others in attendance were: Town Manager John Sutherland, Deputy Clerk Apryl Gagnon, Assistant Fire Chief Rene St. Onge and community member John Saucier.

Tina Meserve from ReVision was present via Zoom.

2. SOLAR REVIEW

 ReVision made a presentation through Zoom, which was presented by Commercial

Consultant Tina Meserve to the Board members and John Sutherland. Tina stated that

ReVision started as a three-member team back in 2003 and have grown to over 300

employees. They are currently #1 in Maine Solar Energy.

She informed the Board that one option they could go with was Net Billing Solar which

is offered to Municipalities and schools to set up an agreement which offers a 15%

discount for the solar energy distributed from a previously installed solar array.

The Municipality would buy credits every month totaling at least 85% of what they

typically use and if there are any unused credits at the end of the month, then they would

roll over to the next month. The credits must be used in a one-year time frame.

 The other option is a Power Purchase Agreement, where ReVision will find investors for

the solar array and the Town would house the structure. Tina states that in 5-6 years, the

Town could buy the array from the investors and the solar array would be the property

 of the Town of Eagle Lake. All these agreements need a 10-year signed contract.

3. TOWN MANAGER’S REPORT UPDATES

 a. Micro Loan

 For the month of February two accounts were behind in payments. Both accounts

 received a letter from Town Manager John Sutherland reminding each of them of

 their status. Since then, account TR02122020 has made two payments, bringing his

 account up to January 2022.

 Account DKL012809 has responded to the letter and made 4 payments of $250.00 to

bring his account up to date.

All other accounts are up to date.

b. Pond Brook Estates

 Apartment 5 has become vacant with the passing of the tenant. His sister cleaned the

 apartment. The tenant was paid ahead and will need to be reimbursed for his March

 rental payment along with his security deposit.

 Apartments 8 and 15 have applied for rental assistance from ACAP.

 All other accounts are current.

c. Roads

 The Road Committee will meet the week following the Board of Selectmen’s

 Meeting.

d. NASWA

 John Sutherland spoke with Eric Hamlin regarding NASWA’s License Amendment

 in February and they discussed getting the Amendment back on track. Eric sent John

 a list of items that need to be completed:

 - A Public Notice of an Intent to File a License Amendment

 -Copies of Certified Mailing Slips sent to abutters

 -A Narrative on NASWA Letterhead describing all of the changes from the

original layout and operation to the present

 -An updated Operation Manual consistent with current operations and Maine

statutes.

-A copy of the Storm Water Analysis previously completed.

-An update site plan showing all buildings, roadways, waste handling areas,

storage areas and the property boundary.

-A signed application form

-A check for $870 made out to Treasurer State of Maine.

 This has been a long process, but John is hoping to have everything completed by

 April or May time frame.

 e. Eagle Lake Fire Department

 Eagle Lake Fire Chief Robert St. Germain is getting a cost estimate to paint and

 nstall a replacement hood on the 92 International. The hood was damaged when the

 fire truck struck a deer while responding to a call. Corey Simard was recommended

 to do the work on the hood. He does quality work and offers reasonable prices for

 the work he does.

 Robert informed John that the next scheduled training is for March 20, 2022. This

 training will consist of pumping water from the lake.

 Assistant Fire Chief, Rene St. Onge gave an update on the new fire truck and said

 that it should arrive in Eagle Lake on Monday, March 21, 2022. Rene also stated

 that the Eagle Lake Fire Department was approached by the Allagash Fire

 Department and stated that they are in need of a fire truck and wanted to know if

 Eagle Lake would donate the 1987 International to the Allagash Fire Department.

 Our firemen discussed this at their last meeting and they are all willing to have the

 donated. The truck needs a lot of repairs and the Allagash firemen have the time and

 ability to make those repairs at a low cost.

4. MONTHLY FINANCIALS- February 2022

Review monthly financials for February 2022

 a. Bank Reconciliations; Including Pond Brook and Sample Check Audit.

 Moved by Brian Devoe to accept the Bank Reconciliations

 including Pond Brook Estates, for February 2022, seconded by Wendy Dube.

 Vote: Unanimously in favor.

b. Sample Check Audit

Moved by Raymond Saucier to accept the Sample Check Audit for February 2022, seconded by Wendy Dube.

 Vote: Unanimously in favor.

c. Sign Warrants

 Moved by Brian Devoe to accept the Warrants for February 2022, seconded by

 Raymond Saucier.

 Vote: Unanimously in favor.

d. Micro Loan

 Moved by Raymond Saucier to accept the Micro Loan Reconciliation for February

2022, seconded by Brian Devoe.

Vote: Unanimously in favor.

5. PUBLIC COMMENT

 No Comments.

6. APPROVE MINUTES FOR FEBRUARY 16, 2022 BOARD OF SELECTMEN’S

 MEETING

 Moved by Brian Devoe to accept the Board of Selectmen’s meeting minutes for

 February 16, 2022 as written, seconded by Raymond Saucier.

Vote: Unanimously in favor.

 APPROVE MINUTES FOR MARCH 8, 2022 CDBG PUBLIC HEARING

 Moved by Brian Devoe to accept the CBDG Public Hearing minutes for

 March 8, 2022 as written, seconded by Raymond Saucier.

Vote: Unanimously in favor.

7. COMMUNITY DEVELOPMENT BLOCK GRANT UPDATE

 The grant application is due Friday, March 25, 2022. John Sutherland plans to send the

application to the Office of Community Development on Friday, March 18, 2022. Terry

Holden will look over the application and let John know if there are any areas that need

to be updated or if anything is missing. John will have one week to get everything

together and send off to the Office of Community Development prior to the due date.

As part of the grant application, Eagle Lake Board Chair Arthur Carroll will have to sign

it as the Chief Executive Office for the Town of Eagle Lake.

Brian Devoe abstains from the vote as he is an employee for the Eagle Lake Water &

sewer.

Moved by Jennifer Dube to authorize Chair Arthur Carroll to sign off as Chief Executive

Office for the Town of Eagle Lake, seconded by Raymond Saucier.

Vote: 4-0 to approve with one abstention

8. REVIEW AND CONSIDER JUNETEENTH HOLIDAY

 The Town of Eagle Lake observes all State of Maine and Federal holidays. Juneteenth

was set to be celebrated on June 19. 2022. This year it falls on a Sunday so it would be

observed the following Monday. Maine Governor declared it a State of Maine holiday

on June 10, 2021. President Joe Biden signed legislation declaring it a Federal Holiday

on June 21, 2021.

 Moved by Brian Devoe to accept Juneteenth as a holiday for the Town of Eagle Lake

 closing the Town Office and providing a paid holiday for Town employees, seconded

 by Raymond Saucier.

Vote: Unanimously in favor.

9. REVIEW AND CONSIDER INDUSTRIAL PARK REQUEST

 Bruce Dube called John Sutherland to ask if the Board would consider renting him a

small piece of property in the Industrial Park to store his metal. If the Board agrees to

allow Bruce to rent a space then a decision will have to be made as to what the rental

fees will be and who is responsible for winter plowing. The Board discussed the

Industrial Park Rental and will need to know what type of metals Bruce plans to store

and how much space he will need. The Board is requesting that he put a fence around

the area that he will be utilizing for safety purposes. The Board is willing to waiver the

first- year lease payment to help cover the cost of installing the fence. John will contact

Bruce and discuss the Board of Selectmen’s requests.

10. RATIFY TEMPORARY MAINTENANCE HIRE

 John Sutherland received three applications for the Temporary Maintenance position.

John reported to the Board after reviewing the applications and interviewing potential

candidates he is recommending that the Board ratify the hire of Lester Dube as the

 Temporary Maintenance Person. Wendy Dube announced a conflict with the vote

 since Lester is her husband and recused herself from voting.

Moved by Brian Devoe to ratify the hire of Lester Dube as Temporary Maintenance

Person, seconded by Raymond Saucier.

Vote: 4-0 with 1 abstention

11. REVIEW AND CONSIDER BIDS FOR PROVIDING WINTER ROAD

 MAINTENANCE

 Bids for providing winter maintenance to municipal roads for the west side of Eagle

Lake and Plaisted were due by 4:00 p.m. Friday, March 11, 2022. They are opened at

tonight’s Board of Selectman meeting for consideration. The successful bid will give us

the number needed to put in the 2022-23 budget for winter road maintenance. The

performance period will be for the winter seasons of 22-23, 23-24, and 24-25.

 Simard Construction came in with a bid for winter road maintenance for the 2022-2023

season with snow removal at $40,000/year, sand preparation at $13.50/yard, and sand

removal at $7,000. For the 2023-2024 season, snow removal at $42,000/year, sand

preparation at $14.00/yard, and sand removal at $7,500. For the 2024-2025 season with

snow removal at $44,000/year, sand preparation at $14.50/yard, and sand removal at

$8,000. He was the only bidder.

Moved by Brian Devoe to accept the bid from Simard Construction for providing winter

road maintenance on the west side of Eagle Lake and Plaisted, seconded by

Raymond Saucier.

Vote: Unanimously in favor.

12. REVIEW AND CONSIDER BIDS FOR MUNICIPAL SNOW PLOWING

Bids for providing municipal snowplowing were due by 4:00 p.m. Friday, March 11,

2022. The bid is to provide plowing and sanding for the Municipal Building, Skating

Rink parking area, and Pond Brook Estates. This will give us the number needed to

put in the 2022-23 budget.

Bids received are as follows:

Simard Construction’s bid for the 2022-2023 season $30,200, 2023-2024 season

$33,000, and 2024-2025 season $34,800.

Saucier’s bid for the 2022-2023 season $20,000, 2023-2024 season $20,000, and 2024

2025 season $20,000.

Thomas Long’s bid for the 2022-2023 season $18,000, 2023-2024 season $17,000, and 2024-2025 season $17,000.

John Saucier’s bid for the 2022-2023 season $17,700, 2023-2024 season $17,700, and 2024-2025 season $17,700.

Moved by Raymond Saucier to accept the bid from Thomas Long for a 3-year snow

plow contract for Municipal Building, Recreation Building, and Pond Brook Estates

based on Thomas providing the lowest bid, seconded by Brian Devoe.

Vote: Unanimously in favor.

13. ARPA FINAL RULE

 On Wednesday, March 2, 2022 MMA held an update on the A.R.P.A funds and what is

next for Municipalities, which John Sutherland attended via Zoom. They discussed what

the ARPA funds could be used for and what they could not be used for. The Town

received $42,000 in October of 2021 and will receive another $42,000 around October

2022. These funds have been placed in a separate account as to not be mixed with our

regular municipal funds. The legislative body of the town (voters) will need to approve

the use of these funds at a town meeting.

14. INITIAL REVIEW OF THE 2022-2023 MUNICIPAL BUDGET

 Discussion for the 2022-23 Municipal Budget has been tabled and the Board discussed a

separate meeting to review and discuss the proposed 2022-23 municipal budget.

15. OTHER BUSINESS

John reminded the Board that a public hearing is scheduled for Wednesday, April 6, 2022 to gather public input as part of the Town of Eagle Lake’s request for Aroostook County A.R.P.A. funds. The funds are requested to update the Board of Selectmen’s room and downstairs meeting room to be more accessible to Zoom videoconferencing, to assist the Eagle Lake Water and Sewer District with funds to upgrade their wastewater treatment facility, collection system and pumping stations and funds to improve Memorial Park.

16. ADJOURN

 Moved by Brian Devoe to adjourn the Board Meeting at 8:37 p.m., seconded by

Raymond Saucier.

 Vote: Unanimously in favor.